

Island Autism - Farmer's Market Lead

Season: June 6th – October 31st (Saturdays); June 10th – August 26th (Wednesdays)

Hours: 7:00 AM – 2:00 PM (Approx. 7 hours per shift)



Position Overview

We are looking for an organized, personable, and mission-driven Market Lead to oversee our presence at the West Tisbury Farmer's Market. As the primary representative of the Island Autism Group (IAG) on market days, you will manage the end-to-end logistics of the stand, supervise the Sales Assistant, and serve as the main point of contact for customers and members of the public. This role requires a blend of physical stamina, retail savvy, and a passion for IAG's community impact.

Key Responsibilities

- **Logistics & Prep (7:00 AM):** Arrive early at the Hub House to oversee the daily "load-out." Confirm inventory levels with the Farm Manager, finalize daily pricing, and ensure all necessary tech (Square POS/iPad) is charged and ready.
- **On-Site Leadership:** Direct the setup of the market tent and displays. Ensure produce, flowers, and merchandise are arranged to maximize visibility and sales.
- **Team Management:** Act as the direct supervisor for the Sales Assistant. Delegate tasks effectively during the morning rush and ensure the "Reset" protocols are followed to completion back at the Hub House.
- **Sales & Mission Advocacy:** Lead customer interactions during market hours (9 AM–12 PM). Beyond processing transactions, you will educate the public on IAG's programs, upcoming events, and farm initiatives.
- **Financial Accountability:** Oversee the Square POS system, manage the cash drawer, and ensure all sales are recorded accurately. Responsible for the final reconciliation of the day's earnings.
- **Post-Market Supervision:** Lead the return to the Hub House. Ensure the Sales Assistant completes the sanitation and restocking of the Farm Stand to a high standard, leaving the space "market-ready" for the next shift.

Qualifications

- **Leadership Experience:** Proven ability to manage a small team or lead a retail/event environment.
- **Communication:** Exceptional interpersonal skills; comfortable acting as a "public face" for a non-profit organization.
- **Problem Solver:** Ability to think on your feet (e.g., handling weather changes, tech glitches, or inventory shortages).
- **Physical Stamina:** Ability to lift 40–50 lbs and remain active in an outdoor setting for the duration of the shift.
- **Attention to Detail:** High standards for visual merchandising and cleanliness.

For more information or to apply, please contact lena@islandautism.org